



**MANDHANA**  
*a whirlpool of ideas!*

## **MANDHANA INDUSTRIES LIMITED**

**CIN: L17120MH1984PLC033553**

**Registered Office:** Plot No.C-3, M.I.D.C., Tarapur Industrial Area, Boisar, Palghar - 401 506.

**Corporate Office:** 205-214, Peninsula Centre, Dr. S. S. Rao Road, Parel, Mumbai - 400 012.

Telephone no.: +91-22-4353 9191 | Fax No.: +91-22-43539358

Email: [cs@mandhana.com](mailto:cs@mandhana.com) | website: [www.mandhana.com](http://www.mandhana.com)

### **NOTICE**

Notice is hereby given that the Thirty First Annual General Meeting (AGM/ Meeting) of the Members of Mandhana Industries Limited will be held on Wednesday, the 30<sup>th</sup> September, 2015 at 12:30 pm at Plot No. C-2, M.I.D.C., Tarapur Industrial Area, Boisar- 401 506.

Notice of the Meeting together with the Balance Sheet as at 31<sup>st</sup> March, 2015, Profit & Loss Account for the year ended on that date, including the Notes / Schedules thereto, Auditors' Report and Directors' Report has been sent to the members on 5<sup>th</sup> September, 2015 on their registered address and the aforesaid documents have also been sent electronically to those members who have registered their e-mail addresses.

Members are hereby informed that the Notice of the Meeting and the aforesaid documents are available on the Company's website [www.mandhana.com](http://www.mandhana.com) and are also available for inspection at the Registered Office of the company during office hours.

Members who have not registered their e-mail addresses so far are requested to register their e-mail addresses:

1. in respect of electronic holdings, through their concerned Depository Participant.
2. in respect of holding in physical form, with Link Intime India Private Limited, Registrar and Share Transfer Agents of the Company.

Any person, who becomes a member of the company after posting the Annual Report, may attend the Meeting in person or appoint a proxy and send a requisition for a copy of the Annual Report and Notice convening the Meeting.

Notice pursuant to Section 91 of the Companies Act, 2013 and the applicable Rules thereunder, is also hereby given that the Register of Members and Share Transfer Books of the Company will remain closed from Thursday, the 24<sup>th</sup> September, 2015 to Wednesday, 30<sup>th</sup> September, 2015 (both days inclusive) for the purpose of AGM and for determining the name of the members eligible for dividend, if declared at the Meeting.

### **E-voting:**

Pursuant to Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended and Clause 35B of the Listing Agreement:

- i. the Company is pleased to provide its members the facility to cast their votes by electronic means on all resolutions set forth in the Notice;
- ii. the business may be transacted through voting by electronic means;
- iii. the day, date and time of commencement of remote e-voting is Sunday, 27<sup>th</sup> September, 2015, 10.00 a.m.(IST);
- iv. the day, date and time of end of remote e-voting is Tuesday, 29<sup>th</sup> September, 2015, 5.00 p.m. (IST);
- v. Cut-off date is Wednesday, 23<sup>rd</sup> September, 2015;
- vi. Any person who acquires shares of the Company and becomes member of the Company after dispatch of the Notice and holding shares as of the cut-off date i.e. 23<sup>rd</sup> September, 2015 may obtain the login id & password by sending a request at [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or [cs@mandhana.com](mailto:cs@mandhana.com).
- vii. The members are requested to note that:
  - a. Remote e-voting shall not be allowed beyond Tuesday, 29<sup>th</sup> September, 2015, 5.00 p.m. (IST);
  - b. The facility for voting through ballot / polling paper shall be made available at the AGM and the members attending the meeting who have not cast their votes by remote e-voting or ballot form shall be able to exercise their right at the Meeting through ballot / polling paper;
  - c. A member may participate in the Annual General Meeting even after exercising his right to vote through remote e-voting but shall not be allowed to vote again in the meeting;
  - d. A person whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting or voting through polling paper at the Annual General Meeting;
  - e. Website address of the Company and of the agency where notice of the Meeting is displayed are <http://mandhana.com/investorrelations.html> and <https://www.cdslindia.com/evoting/Evoting Instance And Results.aspx>.
  - f. Name, designation, address and email id and phone number of the person responsible to address the grievances connected with the facility for voting by electronic means:  
Mr. Wenceslaus Furtado (Wency), Deputy Manager, Central Depository Services (India) Limited (CDSL), 17<sup>th</sup> Floor, Phiroze Jeejeebhoy Towers, Dalal Street, Fort, Mumbai-400001, Tel: 1800-200-5533 Email: [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).

The Company has appointed Mr. Nitin R. Joshi, Practising Company Secretary to act as the Scrutinizer for conducting the entire voting process in a fair and transparent manner.

In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com) under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com)

for **MANDHANA INDUSTRIES LIMITED**

**VINAY SAMPAT**

**(Vice President - Legal and Company Secretary)**

Place : Mumbai

Date : 7<sup>th</sup> September, 2015